

LCMS Board Meeting Minutes
 Final and Approved
 March 10, 2015
 Langston Charter Middle School

Submitted by: Chuck Hall

THIS MEETING WAS CONDUCTED IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT.

Roll Call (X indicates Present, E indicates Excused Absence, A indicates Absence)

Chair	Brian Woodard	X	Facilities Director	Sam Sims	X
Board Vice Chair	Bill Avila	X	Governance Director	Vacant Seat (Bill Avila)	E
Board Secretary	Chuck Hall	X	Human Resources Director	Ashley Teal	X
Treasurer/ Finance	Brian Smith	X	Ways and Means	Evie Buisch	X
Academic Affairs Coor.	Lienne Medford	X	At Large	Don Coggins	X
Public Relations	Will Lewis	X	At Large	Lukasz Kamieniecki	X
Leadership And Community Service	Cliff Carden	X	QUORUM	12 out of 13 Members Present	YES

Others in attendance:

Greg Abel(Principal), David Wooten(Vice Principal), and the following members of the Foundation Board; Scott Zemitis, Randy Erkins, Rick Home, Mindy McCown, and Alison Thompson

Welcome – Brian Woodard

- Brain Woodard called the meeting to order at 6:30pm.
- Mr. Woodard welcomed all attendees and stated the purpose of the meeting.

Roll Call – Chuck Hall

- Chuck Hall conducted Roll Call and established a QUORUM.

Approval of the Meeting Agenda

- Chuck Hall presented the Meeting Agenda.
- **Motion:** Brian Woodard moved to approve the Agenda
- **Second:** Don Coggins seconded the motion.
- Approval was unanimous.

Approval of Meeting Minutes from February 10, 2015 Meeting

- **Motion:** Brian Woodard moved that the minutes be approved
- **Second:** Bill Avila seconded the motion
- Approval was unanimous

Discussion to Include the LCMS Board and The Foundation Board

- Discussion was had concerning the means by which the school would address the need for legal counsel/legal assistance. Discussion ranged from retaining legal counsel to filling the open Governance seat on the LCMS Board with an attorney. It was confirmed that the school had retained legal counsel previously, but at this time, there is no money in trust with any counsel at this time. The decision was made to move forward with an effort to fill the Governance seat on the LCMS Board with an attorney. **Action:** Brian Woodard to contact the potential candidate who is at the Nexsen Pruet firm.
- Alison Thompson updated the group on the status of the upcoming LCMS 10th Anniversary Gala which will take place April 10 in Simpsonville. There have been 115 RSVPs thus far with one week remaining with the goal of 250.

Principal's Report – Greg Abel

- Key Discussion from Mr. Abel's report
 - All new Promethian Boards have been installed
 - All (3) Snow days have been used. There is no decision on what will be done to address the 4th day of snow.
 - The Zaffuto Family owns a Roto Rooter franchise and are very kind to remove, re-plumb and pour new concrete to address the Grease Trap removal in the kitchen. They will do this for \$336. Great benefit for LCMS.
 - Technology – Bill Avila and representatives from Net3 to assess LCMS current needs and discuss the Bridgetek solution that has been proposed.
 - LCMS Speech and Debate Team swept the LCMS tournament
 - Literacy Course – The school will fund this course which will be taught by Lienne Medford. This satisfies a state requirement and assists the teachers in their continuing education requirements.

Campus Affairs Report - David Wooten

- IGP and 9th grade registration is underway

Financial Review – Brian Smith

- Mr. Smith presented the up to date financials. The key output is that the projected deficit has not materialized, and based on the current status, it appears that school will see positive cash flow this year.
- **Motion:** Lukas Kamieniecki moved to accept the financials as presented.
- **Second:** Will Lewis seconded the motion
- Approval was unanimous
- There was then discussion about formalizing the capital process in order to ensure we have a system in place for capital spending that can be used going forward instead of making decisions on a case by case basis. **Action:** Reconvene the subcommittee made up of members of the LCMS Board and The LCMS Foundation Board to create a process that will define purchase of and ownership of assets. Brian Smith will lead from the LCMS Board. Barbara Rushing will lead from the Foundation Board.

Chairman's Report – Brian Woodard

- Board Nominations/Election Cycle
The Board reviewed the upcoming election cycle. The following board positions are up for election this year; Ways & Means, Secretary, At-Large(IT), Academic Affairs Coordinator, Public Relations Director, and At-Large(TBD). The communication process will be initiated to kick off the election cycle for the 2015/16 School Board.
- Bank Accounts and Banking Relationship – Table until April Meeting
- Core Value Activity – Table until April Meeting

Open Discussion – New Business

- Discussion was had concerning the need for a Fireproof File Cabinet or cabinets to secure the critical LCMS records.
 - **Motion:** Don Coggins moved that the LCMS Board approve up to \$7500 for the purchase of fire proof cabinets to secure LCMS critical records.
 - **Second:** Cliff Carden seconded the motion.
 - Approval was unanimous

Adjourn

- The meeting adjourned at 9:00pm