

LCMS Board Meeting Minutes
 Final and Approved
 January 13, 2015
 Langston Charter Middle School

Submitted by: Chuck Hall

THIS MEETING WAS CONDUCTED IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT.

Roll Call (X indicates Present, E indicates Excused Absence, A indicates Absence)

Chair	Brian Woodard	X	Facilities Director	Sam Sims	X
Board Vice Chair	Bill Avila	X	Governance Director	Vacant Seat (Bill Avila)	E
Board Secretary	Chuck Hall	X	Human Resources Director	Ashley Teal	X
Treasurer/ Finance	Brian Smith	X	Ways and Means	Evie Buisch	X
Academic Affairs Coor.	Lienne Medford	X	At Large	Don Coggins	X
Public Relations	Will Lewis	X	At Large	Lukasz Kamieniecki	E
Leadership And Community Service	Cliff Carden	X	QUORUM	11 out of 13 Members Present	YES

Others in attendance:

Greg Abel(Principal) and Kelly Weekes(Development Director)

Welcome – Brian Woodard

- Brain Woodard called the meeting to order at 6:30pm.
- Mr. Woodard welcomed all attendees and stated the purpose of the meeting.

Roll Call – Chuck Hall

- Chuck Hall conducted Roll Call and established a QUORUM.

Approval of the Meeting Agenda

- Chuck Hall presented the Meeting Agenda.
- **Motion:** Will Lewis moved to approve the Agenda
- **Second:** Lienne Medford seconded the motion.
- Approval was unanimous.

Approval of Meeting Minutes from December 9, 2014 Meeting

- **Motion:** Lienne Medford moved that the minutes be approved
- **Second:** Don Coggins seconded the motion
- Approval was unanimous

Principal's Report – Greg Abel

- Key Discussion from Mr. Abel's report
 - LCMS received Federal funds from the Carl Perkins Grant which is limited to specific applications. The school used the funds to purchase 2 Next Generation Promethean Boards in the Keyboarding Labs.
 - LCMS received the IDEA Allocation (designated funds for students with disabilities) of \$30,319.52. There are 20 students at LCMS with special needs. The school allocated the funds to special education teacher salary expenses.
 - Mr. Abel reviewed outstanding needs to address the grease trap removal in the kitchen (which must be completed over the summer) and to address the runoff drainage issues.
 - Mr. Abel reviewed the upcoming Family Intake Conference schedule and the schedule needs.

Campus Affairs Report - Kelly Weekes

- Mrs. Weekes reviewed the upcoming January and February Calendar of events.

Financial Review – Brian Smith

- Mr. Smith presented the up to date financials.
- **Motion:** Don Coggins moved to accept the financials as presented.
- **Second:** Will Lewis seconded the motion
- Approval was unanimous
- Mr. Smith reviewed a proposal to make some adjustments to the chart of accounts that would break combined accounts into individual inflow and outflow accounts.

Governance Discussion

- Mr. Avila took an action to confirm whose training records he has.
- Mr. Avila will scan the Governance related documents into Sharepoint.
- It was determined that David Wooten and the Technology Board Position will have control over the Sharepoint File Structure.

Chairman's Report

- Board Member Objectives were presented by Evie Buisch(Ways & Means), Sam Sams(Facilities Manager), Will Lewis(Public Relations), Bill Avila(Vice Chairman), and Brian Woodard(Chair).
- Mr. Woodard led a Core Value Activity focused on the Core Value element that states LCMS will provide a "challenging academic opportunity".

Adjourn

- **Motion:** Don Coggins moved that the Board Meeting adjourned.
- **Second:** Will Lewis seconded the Motion.
- Approval was unanimous.
- The meeting adjourned at 8:45pm