

MEETING AGENDA & NOTES

Present	Micah Valentine
	Berra Byrd
	Stephanie Byrd
	Allison Farr
	Brian McKay
	Sam Sims
	Lienne Medford
	Suzanne Turner
	Elizabeth Driscoll
	Daniel Lumm
	Linda Melcher
	Miranda Horton
	Terri Kittel
	Rob Venable
David Wooten	
Absent	

MEETING NOTES

Meeting began at 6:00

MOTION: AMEND AGENDA

- Remove Greg Abel and Brian Smith names
- Insert David Wooten as principal
- Approved

MOTION: AMEND AGENDA

- Add public comment section after new business
- Approved

MOTION: APPROVE AGENDA WITH AMENDMENTS

- Approved

MOTION: APPROVE PREVIOUS MEETING MINUTES

- Approved

REPORTS

LANGSTON SCHOOL BOARD

Meeting notes | 5.11.2021

- David Wooten, Principal
 - Technology
 - Brian Linn who supports our technology is in attendance
 - He has put us in contact with Intellinet
 - Brian is preparing to retire and is introducing Cameron and Blake from Intellinet to tell us what they can offer
 - Responsibilities of assistant principal in past
 - Using Microsoft 365 with SharePoint, Teams, email for students and teachers
 - Created framework for communications and with COVID-19, virtual learning
 - Backend is pieced together and can be improved
 - Current staff is not well-versed and would need fulltime administrative staff in place to run internally
 - In past, invited other IT teams to quote support costs and know we can look further
 - Brian Linn
 - Current server is 2016 HP service; is out of warranty; need to replace
 - Purchase will be \$5,000-\$7,000 of what we have currently
 - COVID-19 made SharePoint a reality; it is always there regardless of where you are
 - Current state:
 - Local and online backup of server
 - 91 antivirus licenses
 - All licenses and management
 - Current lease of wireless as a service and access points
 - Fixed cost: \$660/month
 - With Intellinet, will replace charge, not add to
 - Cameron – COO of Intellinet
 - Proposal for Intellinet support
 - Upfront costs: replace server (approx. 1TB data) with Sharepoint; move data to cloud
 - One-time configuration
 - Optimize Teams and Mosyle
 - Teams – IM, chat, meetings, calls
 - Mosyle – controls IOS devices (iPads)
 - Recurring costs
 - Support for all products and network
 - SharePoint costs are built into Microsoft subscription
 - Subscriptions won't change
 - Have not used SharePoint to great extent up to now
 - Is there danger in having everything on the cloud?

LANGSTON SCHOOL BOARD

Meeting notes | 5.11.2021

- Always risk in having data anywhere but not more so with the cloud vs. onsite storage
- Student data is included but not FERPA data
 - Student data is typically held at district level
- Will there be downtime for staff in moving data?
 - Very little if any; will move data first and then do a delta to move any changes
- When do you recommend this movement happen?
 - Can occur anytime
- Will provide training to staff and helpdesk support (phone/website submission)
- From a hardware failure standpoint, moving to the cloud is more reliable
- Foundation put together artwork in lobby
- On Saturday, held a parent workday
 - Goal is to bring parents back into the building this year
 - 17 parents joined and completed \$3,500 worth of work
 - June organized event
 - June and Alison were in attendance
- Faculty: 26 teachers this year, 21 advanced degrees, 3 have doctorates, 3 more are considering doctorate
- Full classes for this year and strong waitlist
- AED training was done today
 - Not currently anyone certified in CPR and AED
 - New school nurse will see if teachers are interested in being part of first response teacher team
- Active Shooter team reviewed plans
- Meeting with each staff member individually to explore improvements; Common sentiments included:
 - Rebuild culture Langston was founded on
 - Bring parents back into school
 - Bring faculty closer together
 - Founded with knowledge that school systems in area weren't providing high-quality education
 - Consider bringing Lisa Stevens (founder) in to talk to board
 - School to build leadership, patriotism, community values
 - Early ideas have been lost – parent mowing lawn and serving school
 - Family-oriented feeling has decreased
 - Continue parent workday at least annually
 - Develop other ways to bring in more parent involvement
 - Offer professional development in area of single gender education again
 - Not as big an emphasis in educational community as it was when Langston opened

LANGSTON SCHOOL BOARD

Meeting notes | 5.11.2021

- Need to find it in educational community
 - Veteran teachers remember it but don't have a way to instruct newer teachers
 - School starts Tuesday!
 - New school nurse/front desk team member
 - When Barb decided to retire, decided to fill that way
 - Parents in school are RNs
 - Jennifer – former Langston parent
 - Daughters are in high school and college
 - Highly organized, ready to help
 - Building COVID-19 response plan
 - 3 new teachers
 - Geoff Hill moved into Leadership
 - IT
 - Mosyle blocks access to apps; we currently use Mosyle; they will take over management of it
 - Can limit Teams access/chats
 - Also talking to TSA tomorrow to see what they can offer
 - IT support won't replace teachers in noticing what kids are doing on devices but can react quickly
- Lienne Medford, Academic Affairs
 - Having served on board for a long time, Lisa Stevens founded Langston because she heard others say that there is nothing you can do with middle school students
 - There is limited research on middle school
 - Philosophy was that you can build a great middle school and it has been well done
- Daniel Lumm, Governance
 - Need to conduct online new board member training
 - TASK: Send training to new board members
- Sam Sims, Facilities
 - David and Sam are identifying repairs and upgrades needed
 - Considering capital improvement project to widen sidewalks and replace canopy
 - Consider widening door coming out of B building
 - Consider fencing
 - Do not need architect, contractor, or permit for most work but Sam to finalize research and will provide total dollars before sharing with Foundation Board
 - Will provide scope of work and budget by September meeting
 - Most projects are summer projects, not to be completed during the school year but need to plan now
- Treasurer (vacant)
 - Budget prepared by Stephanie, Micah, and David
 - Built based on last year's budget and compared over 5-year period to adjust

- Will need to adjust IT if we make changes to support
- Utilities are not decreasing; adjusted budget based on what was spent over past 5 years
- Will need to continue to adjust this year as David learns how to work in this budget
- Will approve overall budget tonight but can vote on line item adjustments throughout the year

MOTION: APPROVE PROPOSED BUDGET FOR 2021-22 SCHOOL YEAR AS WAS REVIEWED ON AUGUST 10, 2021

- Approved

Micah recommends Stephanie Byrd as Treasurer and Allison Farr as Secretary for the 2021-22 school year

MOTION: APPROVE STEPHANIE BYRD AS TREASURER FOR NEXT SCHOOL YEAR

- Approved

MOTION: APPROVE ALLISON FARR AS SECRETARY FOR NEXT SCHOOL YEAR

- Approved

MOTION: APPOINT LINDA MELCHER AS LEADERSHIP MEETING/AWARDS MEETING COORDINATOR

- Approved
- Micah - Chairman's Report
 - David to set up an academic department each month to report to board
 - Science will be September
 - One department per meeting; 10 minutes each
 - Add to beginning of agenda
 - September: Daniel to lead bi-law session
 - Send notification that it will be discussed prior to meeting
 - Require discussion and then vote
 - HR Consultant
 - Lienne Medford to ask one she knows
 - Do we need 3rd party to write bi-laws?
 - No need
 - School return next week
 - School nurse is updating health room and creating COVID-19 plan
 - Currently masks are not mandatory but are strongly encouraged
 - Following DHEC guidelines for quarantining and contact tracing
 - Creating form for parents to complete to report close contact
 - Hand sanitizer and wipes are supplied
 - Nurse will handle contact tracing
 - Not planning to cohort students this year but will contact trace
 - When quarantining is necessary, Teams will be available and teachers can do digital presentation if necessary; will not be a fulltime virtual option this year

LANGSTON SCHOOL BOARD

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- For drop-offs, will start the year with students moving directly to classrooms and desks are spread as far as possible
- Students will eat outside as much as possible
- Takeout lunch 4 days a week
- Had a day porter to wipe down surfaces and then disinfecting high-touch surfaces in evening
 - Remove high-touch surface cleaning
 - Still have ionization rods in air ducts
 - Do not plan to engage day porter at this time but still cleaning every night
 - Recommend bringing volunteers to day porter or hiring through janitorial services for first month

MOTION: APPROVE DAY PORTER SERVICES COST THROUGH JANITORIAL SERVICES OR VOLUNTEERS PER PRINCIPAL'S DISCRETION FOR FIRST TWO MONTHS OF SCHOOL

- Approved

OLD BUSINESS

- None

NEW BUSINESS

MOTION: APPROVE 2021-22 BUDGET ADJUSTMENT TO TECHNOLOGY SERVICES LINE ITEM FOR CLOUD MIGRATION TO SPEND UP TO \$20,000

- Approved

PUBLIC INPUT

- Public comments will be allowed for 2 minutes per person
- Will share information to submit comments ahead of meeting in future

MOTION TO ADJOURN

- Approved

Next meeting September 14, 2021 at 6:00 pm

Meeting adjourned at 7:51